

# DERBYSHIRE CRICKET FOUNDATION

## Safeguarding Newsletter



### Spring 2022

Welcome to the Safeguarding and Welfare Newsletter.

#### Introduction

This newsletter will provide you with information and advice that is relevant to your club and the safeguarding and welfare of your members.

In the newsletter we try and keep you up to date with developments and changes in the safeguarding aspect of cricket particularly in Derbyshire.

#### County Safeguarding Officer

The County Safeguarding Officer is Angela Gregson, who can offer support and guidance for anyone who has concerns about safeguarding. Angela is supported by the Deputy County Safeguarding Officer, Mick Glenn.

Angela is a tutor for face-to-face Safe Hands training courses with Jon Dyson.

Contact details are:

Angela:

- Email: [safeguarding@dcfcricket.com](mailto:safeguarding@dcfcricket.com)
- Mobile: 0796 044 9759

Mick:

- Email: [mick.glenn@dcfcricket.com](mailto:mick.glenn@dcfcricket.com)
- Mobile: 0797 650 4276

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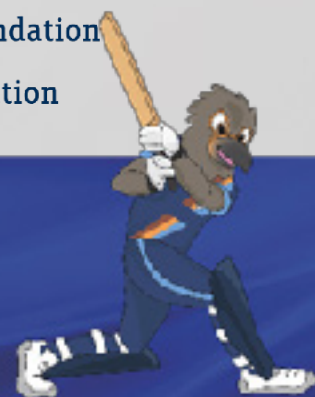
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## Disclosure and Barring Service (DBS) Checks and Application Information

To ensure DBS applications are successfully processed, please see below for important information:

- DBS applications should be under the applicants' full legal name. An alias or shortened version of names e.g., Tom instead of Thomas, will not be accepted.
- Any certificate issued which is not in the applicant's full name is invalid and a new application will need to be made. This can result in a period of temporary suspension from their regulated role in cricket.
- Please check an applicant's full legal name before initiating or carrying out a verification.
- Once the applicant enters their documents, they should be encouraged to have the application verified promptly as any documents used that need to be dated within the last 3 months could have passed that time. If this happens the application will need to be cancelled and started again.

There is a helpdesk function within the system, or you can contact Angela or Mick for advice.

## DBS Update Service

We recommend that all your members who require an ECB DBS join the DBS Update Service so they do not have to apply for a new DBS check each year. This service keeps their DBS certificate up to date, which means that when the ECB need to recheck their DBS status, they can carry out a quick, online status check to see if anything has changed on their certificate. An email is sent requesting their consent to do this check each year. This has the following benefits:

- Applicants can keep their DBS certificates up to date
- Employers can check a DBS certificate online
- Applicants' certificates are auto-renewed every 12 months, provided their circumstances haven't changed (they may opt out of this if they wish)

They can join the Update Service during the application or once their certificate has been issued from an email they receive.

## Captains and Vice-Captains

Just a reminder that all open age captains and vice-captains **MUST** have a current DBS at the start of the season. This includes any friendly teams in the club. This DBS must be through the ECB vetting process and not through work or any other agency.

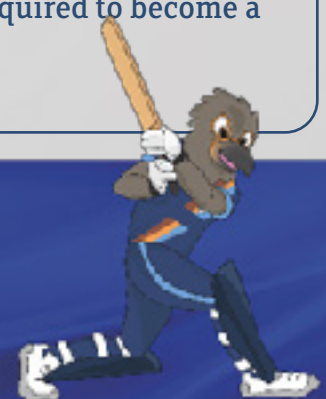
We recommend that all vice-captains are vetted as things can change in the season – injury/holidays/change of work – that means the captain is no longer in the team. This is an ECB requirement and must be adhered to. The application lists the role as captain and not vice-captain.

## DBS Verifier

Most clubs have their own verifier, and this has helped in ensuring that DBS's are current.

If you are not a verifier, or another member of the club wishes to assist you, please contact Angela or Mick and we can initiate it.

A current ECB DBS is required to become a verifier.



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## Safe Hands Management System (SHMS)

### What is Safe Hands Management System (SHMS)?

SHMS is an online Club Management Tool whereby the ECB will require all County Boards and Clubs to input the details of individuals in key regulated roles or those with responsibilities for the management and running of County and Club activities.

- All clubs with junior sections and any club playing under 18's in open age cricket must meet safeguarding standards.
- The club must adhere to the ECB Safe Hands Policy and Procedures.
- Each club must have a trained and vetted Club Safeguarding Officer.
- All adults who work with children at the club must have a current ECB DBS check in place.
- All adults who work with children in cricket must have undertaken the appropriate ECB training.

### Why is the ECB making Safe Hands Management System a requirement?

- Safeguarding children across all cricket networks is an ECB priority, it is also a legal requirement under the Children Act 1989. Working Together to Safeguard Children 2018 places a specific requirement on sports organisations, to ensure they have minimum safeguarding standards in place.
- The process will enable the ECB as the national governing body to provide consistent credibility to those organisations which meet the required standards of safeguarding.
- As the national governing body, we have a responsibility to demonstrate that cricket is a safe sport for everyone. The process will help us to understand where we are with this and demonstrate that we have a safe sport for children and those around them.


### What benefits are there to our club by registering to the Safe Hands Management System?


- SHMS provides a secure platform for you to store and manage all your Club information in one easy and accessible place – based on feedback you have told us that it can be difficult to manage all of your records & data
- SHMS is integrated into other ECB databases so that it can update\* information on your Officials compliance against DBS and Qualifications in a timely manner
- Upon registration and completion of the Insurance Risk assessment you will be invited to take up FREE Club Insurance provided by our ECB partner – Howdens. The insurance policy will commence on your next renewal date
- You will have direct access within SHMS to contact the ECB Customer Support team through a dedicated Help Centre on any queries or assistance you may need with Registration / Maintenance / Compliance, including how to apply or renew DBS certificates, access Course Bookings for Safe Hands

### How do I register my Club?

- The ECB commenced the roll out in September 2020 to all clubs in Wales and continued to all clubs registered to Club Mark (approx. 1750 clubs) in 2021
- The intention is to open registration to all Clubs with Junior Sections and/or Juniors playing Open Age cricket during 2022 and the ECB and/or Derbyshire Cricket Foundation will contact the SHMS administrator when they are opening registration for your club.

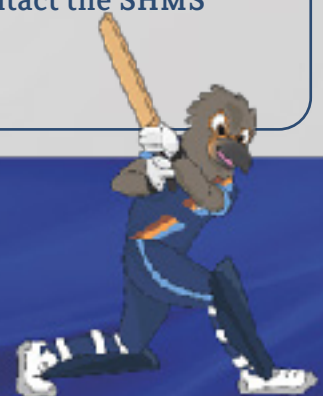
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## Club Safeguarding Officers (CSO)

Formerly the role of safeguarding in cricket clubs was undertaken by Club Welfare Officers (CWO) but this title was changed in 2019 to Club Safeguarding Officer (CSO). This brought cricket in line with other sporting bodies.

When you update any paperwork or posters please can you change to the revised title.

## Updated Minimum Requirement for Safeguarding Officers (CSO) and Training

Most clubs have a CSO, but best practice would be to have at least 2, one of whom would ideally be a female. CSO's require:

- Current DBS
- Attend a Safe Hands workshop every 3 years whilst in role
- Attend a Safeguarding workshop every 3 years whilst in role– Safeguarding Protecting Children (SPC) or Safeguarding Young Cricketers (SYC) or Sports Coach UK or a vocational safeguarding certificate (education, health, social care, police ....). If you are an existing CSO you can do the on-line SPC course.

If you need clarification on course requirements, please contact Angela Gregson.

Derbyshire Cricket Foundation have advertised and promoted the courses they are providing in March and April 2022. Details of the course dates can be found [HERE](#).

## Support Webinars for Club Safeguarding Officers (CSO's)

DCF are running two Support Webinars for Club Safeguarding Officers (CSO's), details as follows:

- Wednesday 23rd March @ 6pm


We will be looking to cover the following areas:


- Safe Hands Management System (SHMS) & Clubmark
- 2022 Season
- DBS & Verifiers
- Training for CSO's
- EDI/ ECB Anti-Discrimination Policy
- Q & A

CSO's and Deputy CSO's are welcome to sign with registration through the link [HERE](#).

Webinars will take place on Microsoft Teams, those who sign up will be sent a meeting link in advance of the webinar. For those unable to join the webinars will be recorded and shared on YouTube.

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