

Derbyshire Junior Cricket League Constitution

1. Title of the League

1.1. The title of the league is the Derbyshire Junior Cricket League, hereafter to be referred to as 'The league'. The league shall be affiliated to the ECB through the Derbyshire Cricket Foundation (DCF).

2. Role of the League and its Responsibilities

2.1. To provide safe and competitive cricket for affiliated cricket clubs.

2.2. The league will build on the long history and legacy developed and created by the leagues that preceded it and seek to adopt best practice developed by the legacy leagues.

2.3 To provide protected space for girls cricket within its structure to enable the growth of the girls game.

2.4. To ensure players, coaches and officials abide by the ECB Codes of conduct.

2.5. The League shall adopt and implement:

2.5.1. ECB SAFE HANDS POLICY

2.5.2. ECB ANTI DISCRIMINATION CODE OF CONDUCT

2.5.3. GENERAL CONDUCT REGULATIONS

2.5.4. Any other required ECB policies as published, which will be adopted at subsequent AGMs.

3. Application for Membership

3.1. A club must be affiliated to the DCF in order to participate in the activities of the league.

3.2. All clubs affiliated to the DCF shall be entitled to enter teams in any event organised by the league on payment of the appropriate fees, provided that the particular club and or team meets the rules of the applicable competition into which entry is sought.

3.3. The Management Committee will be entitled to accept applications from cross-border clubs at its sole discretion having in mind the aims and objectives of the league. These clubs will need to affiliate to the DCF in order to participate in the league.

3.4. All member clubs will be subject to the regulations of this constitution and by joining the league will be deemed to accept these regulations and abide by the playing rules.

3.5. All member clubs shall adopt and implement:

3.5.1. ECB Safe Hands – cricket’s policy for safeguarding children;

3.5.2. ECB Anti Discrimination Policy

3.5.3. Any other required ECB policies and any other future versions of these policies.

3.6. All clubs must attend the AGM; a fine will be imposed against clubs not attending. This will be invoiced with league entry.

3.7. Fees are confirmed annually at the AGM.

4. Officers & Management Committee

4.1. A volunteer Management Committee will run the league with support from DCF staff

4.2. The Management Committee shall comprise of a mixture of appointed roles and non-voting ex-officio DCF representatives.

4.2.1. The Management committee will be responsible for the selection of candidates for appointed roles.

4.2.2. Appointed roles will be voted in at the AGM by member clubs, or via alternative voting mechanisms if appointments need to be progressed outside of the AGM. In the event that a single candidate is proposed for an appointment, ratification of the appointment will require more than half the members voting to vote in favour. In the event that multiple candidates are nominated for an appointment, the candidates receiving most votes will be ratified as the successful candidate.

4.2.3. The DCF will assist the league in applying best-practice, whilst reducing volunteer workload, by providing support which will include:

- Providing the league Safeguarding Officer
- Case management of disciplinary matters – including compliance with the ECB General Conduct Regulations and Anti-Discrimination Code.
- Financial Administrative support
- Social Media & Marketing
- Support with the transition to the new league and Management Committee Structure.
- Ongoing support for the Management Committee.

4.3. The Management Committee of the league shall consist of:

Appointed roles

4.3.1. Chair

4.3.2. Secretary

4.3.3. Fundraising Officer

4.3.4. Girls' Cricket Coordinator

4.3.5. U9s Coordinator

4.3.6. U11s Coordinator

4.3.7. U12s Coordinator

4.3.8. U13s and U17's Coordinator

4.3.9. U15s and U19's Coordinator

4.3.10. Cup Coordinator

DCF Representatives

4.3.11. County Safeguarding Officer

4.3.12. Girls Representative

4.2.13. Junior Representative

4.3.14 Any other additional committee members that the Management Committee deem appropriate.

4.3.15. The DCF positions on the Management Committee will be held by the member of DCF staff in the relevant roles with responsibility for Safeguarding, Girl's cricket, and Junior cricket. They will be non-voting members of the management committee.

4.4. The league may look to appoint an administrator as a salaried position if financially viable. The League Administrator is a non-voting member of the committee.

4.5. The Management Committee may co-opt new members to fill any appointed vacancy, or additional committee members at any time.

4.6. Management Committee members may take up multiple roles. At least 3 members must be unrelated to each other and not be co-habiting.

4.7. Subject to the exceptions set out below, a committee member shall, subject to article 5 (Disqualification and Removal of Members of the Management Committee),

hold office for 3 year terms, up to a maximum of 3 consecutive terms, after which time, the member shall retire from office.

The exceptions referred to above are:

- a) A committee member may serve for a maximum of 12 years if appointed as chair of the organisation.
- b) The Chair may serve as Chair for a maximum of 6 years
- c) DCF representatives may serve on the committee for the duration of their holding the relevant office.

5. Disqualification and Removal of Members of the Management Committee

5.1. A Member shall cease to hold office if he or she:

5.1.1. In the written opinion, given to the chair of the league, of a registered medical practitioner treating that person, has become physically or mentally incapable of acting as a member and may remain so for more than three months.

5.1.2. Resigns as a member by notice to the chair of the league (but only if at least three of the volunteer management committee will remain in office when the notice of resignation is to take effect).

5.1.3. Is asked to resign by the chair of the league or DCF or otherwise is in breach of the policies and procedures of the league or the DCF.

5.1.4. Is absent without the permission of the other members of the management committee from all meetings held within a period of six consecutive months and the Management Committee resolve that his or her office be vacated.

6. Role of the Management Committee

6.1. The roles of the Management Committee are:

6.1.1. To manage the league within the constraints of the constitution;

6.1.2. To be accountable and responsible for the timely production of accounts, available in advance of the AGM.

6.1.3. To formally communicate, and meet at least 4 times a year. The League Secretary will call all meetings, attendance can be in person or by electronic means.

6.1.4. To produce a set of AGM minutes for circulation to member clubs and DCF

6.1.5. To actively engage with the ECB and work in partnership with the DCF

6.2. At least 4 members of the committee must be present for a Management Committee meeting to be quorate.

6.3. A minimum of 4 voting committee members must be present where a vote is required and the chair has the casting vote.

6.4. If a Management Committee member has a financial interest in a matter to be discussed they must declare it, withdraw from that part of the meeting (unless asked to stay), not be counted in the quorum for that agenda item and withdraw during the relevant vote. Conflicts of interest must be recorded and minuted. All committee members must complete a Conflict of Interest Form annually.

6.5. The Management Committee may delegate any of its functions to a sub-committee, but must specify:

- the scope of its activity and powers
- the extent to which it can commit the funds of the league
- its membership
- its duty to report back to the Management Committee.

6.6. The Management Committee may wind up any sub-committee at any time or change its mandate and operating terms.

7. Annual General Meeting (AGM)

7.1. The AGM shall be held each year no later than 31st January. Attendance at the meeting may be in person or by electronic means.

7.2. The business of the AGM shall be:

7.2.1. Chair's report

7.2.2. Approve the independently reviewed accounts

7.2.3. Review of the league and its structure

7.2.4. Vote on any proposals to change the Constitution and or the Playing Conditions

7.2.5. Confirm fees for the year

7.2.6. AOB, which must be submitted in writing by member clubs to the League Secretary 14 days prior to the AGM.

7.3. A quorum for an AGM shall be one third of existing clubs and 3 officers. New member clubs shall not be included as part of the quorum until they have joined the league and paid their subscriptions.

7.4. All member clubs are entitled to one vote per club on general matters. For votes relating to individual formats, member clubs must have participated in that format in the summer preceding the AGM in order to vote. One vote per club will still apply.

8. Alterations to the Constitution, Playing Conditions, Playing Rules and League Structure

8.1. Any proposals to alter the Constitution must be submitted at least 2 months before the AGM.

8.1.1. Any alterations or amendments to the Constitution must be proposed either by the Management Committee or member clubs and seconded by another member club. This should be in writing and include detailed information on why they think the change is required.

8.1.2. Any proposed Constitution changes can only be approved at an AGM or EGM.

8.2. Clubs may make proposals to change the Playing Conditions. Any proposal to change the Playing Conditions must be put in writing to the League Secretary at least 14 days prior to the AGM.

8.3. Any proposal must be seconded to proceed to a vote at an AGM; proposals can be voted against the status quo, or against other proposals, and will be carried by a majority of votes cast.

8.4 The Management Committee will have the power to alter the playing conditions and playing rules in accordance with ECB or DCF guidance.

8.4.1 These powers are to enable speed of change for the betterment of junior cricket in Derbyshire.

9. Extraordinary General Meeting (EGM)

9.1 An EGM shall be called by the League Secretary within 14 days of a request to that effect from the Management Committee, or on a signed written valid request proposed and seconded by two separate member clubs. An EGM shall be held on not less than 21 days notice at a place decided upon by the Management Committee or in default by the Chair. If the committee fails to call a meeting within 14 days of receiving a valid request from the member clubs, the requisitionists may themselves call a meeting. The costs of such a meeting called by anyone other than the Management Committee shall be borne by the requisitionists. Attendance at an EGM can be in person or by electronic means.

10. Finance

10.1. The DCF will provide the league with access to a secure DCF bank account, which will be ringfenced and restricted for use solely for the purpose of the league, and its members.

10.2. The DCF will provide financial administrative support to the league.

10.3. The DCF will produce annual accounts for the league at the AGM along with financial updates at Management Committee meetings

10.4. The financial year will end on the 30th September.

10.5. All clubs must pay to participate in the league. Fees are subject to annual change and must be paid by 1st April. Failure to meet this requirement will result in the club being unable to participate in the league, and the removal of all of the club's fixtures from Play Cricket.

11. Discipline and Appeals

11.1. The league is committed to maintaining high standards of behaviour from its member clubs, and has adopted the ECB General Conduct Regulations (GCR) for Recreational Cricket.

11.1.1. These regulations will apply to all participants in ALL formats and competitions within the league structure.

11.2. Captains, Team Managers and Coaches are responsible for ensuring that play is conducted within the Spirit of Cricket, as well as the Laws of Cricket. Players and participants must always accept an umpire's decision; this includes cricketers, volunteers, club members and officials, other match officials and coaches.

11.3. In the event of a complaint regarding a breach of conduct, the ECB GCR and processes therein shall apply.

11.4. The league Chair must be notified of any breach of conduct within 24 hours of the end of the game. A written report of the incident must be submitted to the league Chair within 72 hours of the end of the game.

11.4.1. Reports can be submitted by umpires and/or participants. The league will respond to complainants and notify concerned parties within 48 hours of receiving a written report.

11.5. Any Level 1 or Level 2 breach of the regulations will, in the first instance, be dealt with by the participant's club, in accordance with league/DCF recommendations and

the GCR Sanction Guidelines. The club will have a further 48 hours to report back with any findings and proposed actions.

11.6. If the league or DCF is not satisfied with the club action, or deems the action to be insufficient, the league reserves the right to; impose a penalty on the respondent (who will be entitled to appeal as in section 37 of the GCR) or refer the matter to a full Disciplinary Hearing.

11.7. Level 3 and 4 complaints will automatically be subject to a full Disciplinary Hearing, to take place within 14 days of the league receiving the written report required by 10.4. The DCF will call the hearing and appoint an independent Disciplinary Panel and Chair.

11.8. Any decision made by a Disciplinary Hearing may be appealed by the respondent under the following considerations; non-attendance at the original hearing will forfeit the right of appeal; if a breach has been admitted, only the penalty may be appealed.

11.9. A notice of appeal must be submitted by the respondent to the league Chair no more than 7 days after the original hearing. The notice must contain at least one of the grounds of appeal as described in section 37 of the GCR.

12. Dissolution

12.1. At any Management Committee meeting, a resolution can be passed calling for the dissolution of the league. The League secretary shall convene an EGM of the league, to be held no less than 21 days after the Management Committee meeting has taken place, to discuss and vote.

12.2. Two thirds of the member clubs must be present at the meeting for the vote to take place. Should the dissolution vote be passed, by two thirds of voting members, the Management Committee shall proceed to release the assets of the league and discharge all debts and liabilities of the league.

12.3. The Management Committee will be responsible for the orderly winding up of the league.

12.4. After settling all creditors, the league and the committee shall dispose of the assets to one of the following:

12.4.1. To the organisation that replaces the league.

12.4.2. To the DCF with monies to be used solely for the development of junior league cricket in the county.

13. Declaration

13.1. The league hereby adopts and accepts this Constitution as a current operating guide regulating the actions of all members